

**OKLAHOMA KODALY EDUCATORS  
CONSTITUTION  
(March 2015)**

**Article I. Name and Objectives**

**Section 1. Name.** The name of this non-profit education association shall be Oklahoma Kodály Educators (OKE).

**Section 2. Objectives.** The Oklahoma Kodály Educators share the following objectives: to study the philosophy, structure, and application of the music education program in Hungary, known for its creator, the late Zoltán Kodály, and widely known as the Kodály approach to music education; to adapt the Kodály approach to the children in music education programs throughout the United States; to assemble and disseminate new approaches, structures, and materials being utilized in the Kodály approach; to sponsor clinics, workshops, and conferences in order to increase the number of music educators knowledgeable in Kodály techniques; to cooperate with other Kodály associations – regional, national, and international.

**Article II. Membership and Dues**

**Section 1.** Membership shall be open to all persons wishing to support the organization’s goals and activities. Membership is granted upon payment of the prescribed dues to OAKE.

**Section 2.** Dues for membership categories shall be determined by the National office.

**Article III. Officers and Government**

**Section 1. Elected Officers.** A Board of Directors elected by the membership shall consist of a President, President-Elect (who is the President-elect), Secretary, Treasurer, and a Member At Large.

**Section 2. Non-Elected Officers.** Non-elected officers shall consist of but are not limited to Kronicle editor and historian. These shall be non-voting officers appointed by the Board of Directors.

**Section 3. Term of Office.** The term of all offices shall be two (2) years with half (1/2) the number elected each year. Following his/her term, the President shall serve as immediate Past President in a non-voting capacity.

**Section 4. Government.** The government of the organization shall be vested in the elected officers.

**Section 5. Vacancies in the Board of Directors.** Vacancies in all offices shall be filled by appointment made by the Board of Directors.

**Article IV. Quorum**

**Section 1. Quorum of the Board of Directors.** A quorum of the Board of Directors shall consist of no fewer than four (4) members, including the President. Votes of the members of the Board shall be determined by simple majority.

**Section 2. Quorum of the Membership.** A quorum in meetings of the membership shall be ten (10) percent of the active membership.

**Article V. Meetings**

**Section 1. Board of Directors Meetings.** Annual meetings of the Board of Directors shall be held. Special meetings of the Board may be called by the President upon request of no fewer than four (4) members of the Board.

**Section 2. Membership Meetings.** The meeting of the membership will be held annually or biannually, as determined by the Board.

**Article VI. Amendments**

The Board of Directors may submit a constitutional amendment to the membership by mail ballot or at an annual or biannual meeting of the organization. Such an amendment will be deemed valid if approved by a two-thirds (2/3) majority of the ballots returned within twenty-one (21) days or by a two-thirds (2/3) majority of the voting membership at an annual or biannual meeting.

**Article VII. Restriction on the Uses of the Name “Oklahoma Kodaly Educators”**

Public uses of the Name “Oklahoma Kodaly Educators (OKE)” is limited to the organization’s official activities.

**OKLAHOMA KODALY EDUCATORS  
BYLAWS  
(March 2015)**

- SECTION 1.** The President shall preside at all meetings of the organization. S/he will pass along information from the OAKE National Office and send chapter news to the Envoy. S/he shall have the power to appoint committees and shall perform all duties pertaining to the office.
- SECTION 2.** President-Elect shall serve as an advisor to the President and shall have other duties as may be assigned by the President. In case of absence or disability of the President, the President-Elect shall assume the duties of the President. The President-Elect shall be responsible for all of the constitutional changes and revisions and will keep updated copies of the Constitution for OKE members. The President-Elect will chair the Nominations committee and will prepare the calendar for the June board meeting and will supervise all arrangements for workshops and functions. In order to be eligible to run for President-Elect, the nominee is required to have previously served on the OKE Board of Directors.
- SECTION 3.** The Secretary shall keep minutes of all meetings of the Board of Directors and the membership. S/he will be in charge of typing and mailing the minutes of each meeting to the board members. S/he shall keep an updated membership list, send notifications of meetings and workshops, and contact those who have neglected membership renewal. S/he will distribute completed Kronicle electronically and handle publicity for workshops and chapter functions. S/he may have other duties as may be assigned by the President or Board of Directors.
- SECTION 4.** The Treasurer shall keep an accurate and complete record of all organizational business activities as well as an accurate record of dues paid by members of the organization. S/he shall be custodian of all funds of the organization and shall present an account of all monies received and disbursed at each meeting of the Board of Directors. S/he shall prepare an annual financial report to be approved by the Board and submitted to the membership. All disbursements made by the treasurer must first be approved by the President.
- SECTION 5.** The Member At Large shall be in charge of the organization's membership retention and encourage new memberships.
- SECTION 6.** There shall be an official newsletter of the organization with a managing editor.
- SECTION 7.** An historian shall be appointed by the Board to archive all newsletters, minutes, fliers, membership lists, officer lists, etc. on a yearly basis.
- SECTION 8.** An Executive Advisory Committee may be appointed by the Board of Directors to serve in an ex-officio capacity.
- SECTION 9.** The By-Laws may be amended by a two-thirds (2/3) majority of ballots returned in a vote as presented in Article VI of the Constitution.
- SECTION 10.** Roberts Rules of Order, revised, shall govern all business meetings of the organization.
- SECTION 11.** The fiscal year for the Oklahoma Kodály Educators shall begin on July 1 and end on June 30.
- SECTION 12.** Any monies accrued shall not be for the benefits of any private person.